

Returning to School in September

Kirk Fenton CE Primary School



Coming back to school

We are delighted to be welcoming all pupils back to school in September alongside lots of new starters. However, we hope that you can appreciate and understand that some things will be different to what has been in place previously. These changes are to keep everybody safe and our number one priority remains the safety of our children and staff.

There will be changes to our school day. Please help us with these so that everyone stays safe.

Please talk to your child in good time so that they understand the changes and are prepared for coming back to school in September



We have completed a thorough risk assessment following government guidelines. Steps have been taken to reduce the risks to everyone as much as we are able and a summary of our risk assessment can be found on our website and at the end of this document.

Children will be with their new teachers in their classrooms. Each class will be a 'bubble'.

Bubbles will not mix with other bubbles routinely but may share toilet facilities. Play times and lunch times will be staggered to allow space for play that is distanced from other bubbles.

The timing of the school day will also be staggered to allow us to maintain this separation and we must be strict in upholding these timings.



Timetables

We have ensured that there is space to arrive and depart school and space for all to play safely. Hand washing facilities can be accessed by each bubble

	EYFS (Reception – Mercury, Venus)	Years 1 & 2 (Venus, Earth, Mars)	Years 3 & 4 (Jupiter, Saturn)	Years 5 & 6 (Uranus, Neptune)
Start of Day	09:15am	09:00am	08:45	09:00
Morning Play	Within Curriculum	10:15	10:45 Playground	10:45 Field
Lunch Time	11:30 – 12:15	11:50 – 12:35	12:35 – 13:30 Field	12:35 – 13:20 Playground
Afternoon Play	Within Curriculum	13:45	None	None
End of Day	3pm	3:10pm	3:20pm	3:30pm



Start and end of the day

When bringing your child to school, do not enter the school premises until your scheduled start or end time. Wait in your car if possible. Years 5 and 6 should be dropped at the school gate to come into school independently.

If you need to accompany your child, only 1 adult per family group will be allowed on site in order to keep the grounds as empty as possible. ***Families with more than 1 child in school must all arrive and depart together at the same time.***

Please follow the marked one way system - there will be staff to show you in the first week.

Please try to be punctual so that we can keep everyone safe but don't arrive early as you will be sent away.



Attendance

Government advice from September now states that school attendance will be mandatory again so all pupils should attend school.

Our normal policies will be reinstated and we will contact any children who are not in school to establish a reason and to ensure they are safe.

If your child is late you should bring them to the main entrance and wait.

No parents or visitors will be allowed into the school entrance and **the office will be closed except for phone calls and emails**. If you have a question or need to drop something off, please call 01937 557228 or email admin@kf.starmat.uk for advice



Handwashing

The DfE states that “schools must ensure that pupils clean their hands regularly”

Children will use soap and water throughout the day to wash their hands. They do not need and should not bring hand sanitiser into school.

All children **MUST** wash their hands on arrival into their class bubble, when they return from breaks, before and after lunch and before going home.

There is plenty of access to handwashing facilities throughout school.



What to bring

We want to reduce the risk of transmission between home and school and therefore are limiting what children can bring into and take home from school.

Lunch boxes, coats, school book bags (no rucksacks) and a water bottle are all acceptable.

We cannot use cups in school so your child **must** have a water bottle each day. All children will also need a pair of named and pegged wellies to keep in school as we will have to use the field even when it is wet.

Children **must not** bring toys, or other personal belongings such as pencil cases or sun cream. Please apply sun cream at home before coming in to school.

Reading books will be issued but have to be kept safely for at least 48 hours before being reissued so may not be as frequent as usual.



During the Day

Children will remain in their class bubbles and won't mix with other bubbles unless linked. They will have the same teacher but staff are able to move around as now e.g for PPA cover, sports coaches etc.

Playtimes may take place at the same time as other bubbles but classes will be allocated a zone on the field or playground and will not mix with other bubbles at this time.

Within each bubble it is not always possible to keep children 1m apart but we have rearranged furniture to maximise spacing and will discuss distancing and staying safe with the children at age appropriate levels.



Resources

Each child will have their own pack of resources to keep in school to reduce the need to share equipment.

We will have to reduce the range of resources and furniture in some classes but there will still be plenty to keep everyone busy learning and having fun.

Tables and chairs as well as class related resources such as chromebooks, will be sanitised daily and throughout the day as required before being used by anyone else.



The Curriculum

Our first priority is to help everyone settle safely into new routines and new classes and well-being is paramount.

We have worked hard over lockdown to finish our new curriculum which will support children to make up the time they have missed. This will help to close any gaps and rebuild confidence in their learning. Our staff are skilled practitioners who will support the children back to capacity through accelerated progress. Please allow them the time and space to do this.

We will continue to teach a broad curriculum and we are starting to put the details of this on our website. It will be fully available from 1st September.

Extra-curricular activities will be reviewed at the end of the Autumn term but will not go ahead for now. This also includes trips and residentials.



Extra Cleaning

Our school has been regularly cleaned and disinfected throughout lockdown and will be deep cleaned over the summer break. We will only sign off the reopening when we are certain that it is safe to do so.

We have day time cleaning in place to ensure that high use areas such as taps, toilets and light switches are cleaned more regularly.

We have installed lidded bins in all areas and bubbles, hand sanitiser and tissues. All classes have sinks and hand washing facilities.

Systems are in place to clean down resources such as PE equipment, chromebooks and books during the day too.



Lunch Times

We will provide hot dinners to all children as in the past or children may prefer to bring a packed lunch. Hot dinners can be ordered through the register as normal and are payable for KS2 through ParentPay.

EYFS pupils will eat in the school hall and all other children will eat in their class bubble

Lunch time play has been reduced a little to ensure space for all outside and time for eating and clearing away.



Illness

We know that children become ill for a variety of reasons and will continue to care for them as normal.

Children who are ill will be brought to the office and we may contact you if we feel that your child needs to go home.

If any child shows Covid symptoms, they will be removed to an isolation room (the library) which is out of use for all other reasons. Staff will continue to care for them and may wear PPE. Parents will be contacted and must arrange to collect them and take a test. Following the test, they must engage with the 'Track and Trace' programme.

Parents of other children within that bubble will normally be informed of any suspected cases or symptoms.



If a case is confirmed...

Parents must inform the school immediately following the outcome of a test.

In the very rare instance that a child has tested positive, they must stay at home for at least 7 days.

School will immediately engage with the local health protection team and undertake a full and rapid risk assessment. The whole class bubble will close for 14 days to support self-isolation of those who may have been in contact with a confirmed case. All other siblings of bubble pupils including family members and parents **can continue** to attend as normal



Our Risk Assessment

We have produced a very detailed risk assessment which is summarised in the following pages. This document is reviewed continuously and to ensure we keep up to date with changing guidance and can respond to any issues that may arise quickly.

Please do ask if you have any further questions.



September Opening Risk Assessment Summary

Aspect	Risk	Actions Taken
Bubble sizing and groupings	Increased transmission Pupil illness Staff illness External Provider bubbles Bus transport	<ul style="list-style-type: none"> • Children organised in class-sized bubbles • All bubbles have appropriately qualified and stable staffing • Organisation of timetables to keep bubbles separated as much as possible i.e. start of day, breaks, lunch times, end of day. • No visitors to site, including parents; no gatherings such as assemblies and no meetings taking place on site • Minimising number of adults dropping and collecting children and one way system in place to minimise congestion • Furniture in classes reduced and rearranged to ensure distancing as much as possible • Individual resource packs for all pupils and staff to minimise sharing • External providers i.e. Jigsaws and Rainbows to collect from one central area and keep KF pupils in separate KF bubble on their premises. • Bus children to sit with others from their own bubble on bus at a distance from other bubbles. • Bus children to be collected from bus and <u>delivered</u> to bus at end of the day.
Cleaning	Risk of transmission between children, staff and bubbles as a result of poor hygiene	<ul style="list-style-type: none"> • Handwashing throughout the day is essential especially upon arrival and before eating • Cleaning products available in all class bubbles and staff areas during the day • Additional PPE and first aid resources available throughout school and in every bubble • New lidded bins in every bubble and throughout school • Additional cleaning of high use areas throughout the day • Hand sanitiser and soap and water available in each bubble and shared areas • Outdoor play equipment out of use and cordoned off • PE equipment cleaned between use, tables and chairs sanitised as required and classrooms thoroughly cleaned daily



Curriculum	Transmission as a result of curriculum activities	<ul style="list-style-type: none"> • Curriculum offer ensures breadth with activities chosen to reduce use of shared resources and low levels of interaction • Increased ventilation in all class bubbles and areas • Continued use of online learning to organise work in case of another lockdown • Individual resource packs to reduce sharing with no requirement for items brought from home • Reduction in higher risk activities such as singing & some PE • Reduction in school visits and visitors and event specific risk assessments required where necessary • No extra-curricular clubs or meetings to reduce contact further
Contingency Planning	Ongoing impact of infection and positive confirmed cases	<ul style="list-style-type: none"> • MAT contact cards available for rapid access to guidance and support from PHE and local teams • Emergency isolation room identified and prepared • PPE and medical resources available to staff • Engagement with 'Track and Trace' programme • Online learning continuous and maintained to enable continued learning in the event of a bubble closure.

Further information for parents can be found at:

<https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-in-the-autumn-term>

