

Dear Parents/ Carers,

After a successful trial with some of our older children last week, we will begin offering Google Meet sessions for our younger children starting on Friday. After reviewing the parent questionnaires, we know this is something parents would welcome. We believe that these sessions will be beneficial to each child's wellbeing, helping both home-learners and those at school to feel more connected with their friends and peers.

In EYFS and KS1 we will hold a minimum of two sessions per week. In order to follow the STAR MAT policy, all online meetings will be conducted through Google Meet. Please take a look at the information below to guide you on how to access these sessions.

- I will be in touch at least one day before the session to let you know the time of the Google Meet.
- Log in to Google Classroom using your child's school email address (@kf.starmat.uk).
- Approximately 10 minutes prior to the session, a link will be posted on the class stream.
- At the planned session time, click on the link and follow the instructions.
- At the end of the session, please ensure you 'hang up' by clicking on the red telephone icon.

Please note that a link to join the session will only be shared on the class stream with children who have returned their online Acceptable Usage Agreement form.

If your child does not yet have a school email address, please contact the school office. If you have signed the Online Acceptable Usage Agreement Form your child will be invited to a Google Meet this **Friday at 10am**.

This session will last no longer than 30 minutes and the aim of this session is just a catch-up and a chance for your child to see their friends.

I look forward to seeing your child and having a Mercury meet up!

Kind regards, Mrs Westfeld