



**The STAR**  
MULTI ACADEMY TRUST

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**Risk Assessment Measures for September 2021 Step 4 Government Roadmap**

| <b>Aspect</b>                            | <b>Risks</b>   | <b>Actions taken</b>  |
|--|--|---|
| Cleaning                                 | Risk of transmission between children, staff and groups as a result of poor hygiene. | Handwashing & Sanitising upon arrival and throughout the day is essential.<br>Cleaning products available in each class during the day.<br>Additional PPE and first aid resources available.<br>Bins with lids throughout school.<br>Additional cleaning of toilets and high-use areas during the day including door handles – areas in use have been re-evaluated<br>Hand sanitisers installed.<br>Cleaning dining tables and chairs between sittings. |
| Ventilation                              | Risk of transmission through lack of air flow  | Full review of all individual sites<br>All poorly ventilated spaces identified and prioritised for action or withdrawn from use<br>Mechanical systems set to 100% fresh air<br>External windows and doors (where not fire doors) continued usage for ventilation, alongside internal doors for air throughput   |
| Essential student/parent/carers measures | Increased transmission<br>Pupil illness<br>Staff illness                             | Students/Parents have been briefed/informed of changes to systems and processes<br>Staff/Students stay at home if they:<br>are ill with virus symptoms  |

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|   |  | <p>have tested positive, even if asymptomatic</p> <p>have been advised by NHS Test and Trace to do so</p> <p>Provision in place to wipe devices brought from home on arrival</p> <p>Pupils with intimate care have clear procedures and staff involved have been briefed on needs.</p>   |
| Staff and pupils identified as Clinically Extremely Vulnerable or with other concerns | <p>Transmission of Covid increased</p> <p>Possible concerns over changes to controls</p> | All senior and classroom based staff have been briefed to act according to our Trust ethos and values and to work with individuals on return as 16 months of controls are eased.   |
| Lateral Flow Testing – all schools  | <p>Transmission of Covid increased</p> <p>Incorrect results</p>                          | <p>All staff have attended appropriate training for their role</p> <p>All schools have in place appropriate Risk Assessment procedures for on-site test facilities and/or for distribution of tests for home usage</p> <p>All staff will be encourage to conduct twice weekly lateral flow tests until the DfE review point at end September 2021</p> <p>All secondary aged students will be invited to take part in two on-site lateral flow tests 3-5 days apart in week one of September 2021, followed by home testing twice weekly until the DfE review point at end September 2021</p> <p>For on-site facilities:</p> <ul style="list-style-type: none"> <li>● Enhanced cleaning, PPE and Hand Hygiene implemented.</li> <li>● One way flow in testing areas</li> <li>● Social distancing/additional Perspex screens installed in testing areas.</li> <li>● Face Masks worn at all times by staff teams.</li> <li>● Registration/testing/barcoding processes communicated during online training,</li> </ul> |

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|                      |  | <ul style="list-style-type: none"> <li>• Additional waste systems introduced</li> </ul> <p>For student home-testing:</p> <p>Students/Parents informed of process and consent given</p> <p>All new parents given all appropriate training and results reporting information as it becomes available</p>   |
| Contingency planning | Impact of infection and positive cases result in Public Health or DfE advice to restrict attendance or implement remote learning | <p>MAT contact cards available for rapid access to guidance and support.</p> <p>Emergency medical room identified and staffed.</p> <p>PPE and medical resources available for staff.</p> <p>Engagement with Test and Trace processes.</p> <p>Google Classrooms and Tapestry in EYFS maintained to enable continuous learning in the event of bubble or full closure.</p> <p>School level contingency plans for 'step up/step down' under Step 4 Government Roadmap Guidance in place.</p> <p>Remote Learning planning (which conforms to the Trust Remote Learning Policy) to detailed by each individual school, reviewed for September 2021 and an information report available on the school website by early Sept 2021</p> |