



Addendum to The STAR MAT Access to Education for School Age Children and Young People with Medical Needs Policy

Schools should set out in detail how the statutory guidance is implemented, including a named person who has overall responsibility. This addendum should clearly identify:

The procedures to be followed whenever a school is notified that a pupil/student has a medical need.

- Parent/Carer notifies school that their child has a medical need.
- Mrs Emma Bembridge, the school SENDCo discusses any provisional needs to ensure effective access to education.
- If a plan is required, this will be designed with the parent/carers to ensure the needs of the child are met.
- The plan (if required) will then be shared with the relevant members of staff and reviewed periodically, in-line with the provision for additional needs support paperwork.

The roles and responsibilities of staff in the development of individual health care plans (IHCP) and what should be recorded on them.

A model IHCP is provided in Appendix 1 of the Yorkshire Learning Trust (YLT) Policy <https://static1.squarespace.com/static/6890675083e6b5191725f32f/t/69148a0100b5267d06c5aff0/1762953729490/STAR-MAT-Supporting-Children-with-Medical-Conditions-Policy-March-2024.pdf>

Mrs Emma Bembridge (SENCO) works closely with both the parent/carers and the class teacher to ensure that a suitable IHCP is formulated and is fit for purpose.

Individual class teachers have the responsibility of ensuring that the IHCP is delivered for those pupils who require one.